

# Accident Advice

Accident Advice (2003, updated 2008)

## British Horseball Association

RIDDOR Regulations Advice

We are frequently riding/training or competing on another persons premises – it is the owner of the premises who has the legal responsibility to report accidents. However, we have a duty to our membership to ensure that any RIDDOR reportable accidents that occur are reported and a responsibility to the owners of the premises to supply accident details.

## Do the Regulations affect me?

If you are an employer, self-employed or in control of work premises you will have duties under the RIDDOR Regulations. (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995, which came into force on 1 April 1996.)

### **When do I need to act?**

You need to report:

- deaths
- major injuries
- accidents resulting in over 3 day injury
- diseases
- dangerous occurrences
- gas incidents

### **Who do I report to?**

All accidents, diseases and dangerous occurrences may be reported to the HSE Incident Contact Centre. The Contact Centre was established on 1st April 2001 as a single point of contact for receiving all incidents in the UK .

You can report incidents by any of the following routes:

- **Telephone** - 0845 3009923
- **Internet** - by completing the relevant form on the HSE web site
- **Form** -- by completing the relevant hard copy form and sending it to the HSE:

**By Facsimile - 0845 3009924**

**By post to:**

Incident Contact Centre  
Caerphilly Business Park  
Caerphilly  
CF83 3GG

### **Keeping records**

You must keep a record of any reportable injury, disease or dangerous occurrence. This must include the date and method of reporting; the date, time and place of the event, personal details of those involved and a brief description of the nature of the event or disease. You can keep the record in any form you wish.



[Accident\\_Report\\_Form.pdf](#)

(Size:0.14MB)